

# Village of Albers

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*"Providing security and services to improve the quality of life for our residents."*

PRESIDENT, Steve Schomaker

TRUSTEES:

Scott Athmer

Cliff Behrmann

Kevin Kenow

Mike McDermid

Kent Schwierjohn

Jeff Timmermann

## MINUTES OF MEETING OF THE VILLAGE OF ALBERS PRESIDENT AND BOARD OF TRUSTEES HELD ON June 13, 2022.

MEETING CALLED TO ORDER: President Steve Schomaker called the meeting to order at 7:00p.m.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

ROLL CALL: Trustees Athmer, Behrmann, Kenow, McDermid, Schwierjohn and Timmermann were present at roll call.

APPROVAL OF REGULAR SESSION MEETING #1 MINUTES: The Board reviewed the minutes from Regular Meeting #1 held on my 09, 2022.

A MOTION WAS MADE BY McDermid to approve the minutes as presented. Behrmann seconded the motion. Vote was 6 - yeas, 0 - nays; motion carried.

APPROVAL OF REGULAR SESSION MEETING #2 MINUTES: The Board reviewed the minutes from Regular Meeting #2 held on my 09, 2022. A MOTION WAS MADE BY McDermid to approve the minutes as presented. Schwierjohn seconded the motion. Vote was 6 - yeas, 0 - nays; motion carried.

APPROVAL OF AGENDA: The Agenda was reviewed. Athmer asked to remove Sod at Lehrter/JC Park - Discussion / Vote, from the Improvements/Park Committee.

A MOTION WAS MADE BY Schwierjohn to approve the agenda as amended. Kenow seconded the motion. Vote was 6 - yeas, 0 - nays; motion carried.

OTHER VILLAGE OFFICIALS: Clerk Morris, Chief Vielweber, Streets & Lighting Superintendent Rolves, Water & Sewer Superintendent Horstmann, Attorney Terry Bruckert and Zoning Administrator Brendel were in attendance. Treasurer Hubert was absent, her absence was excused.

GUESTS IN ATTENDANCE: Brandon Ratermann of HMG Engineers, was in attendance to discuss ongoing projects. Dave Wellen, resident, was in attendance to observe.

### COMMITTEE REPORTS

STREETS & LIGHTING - Jeff Timmermann, Chairman: Timmermann asked Brandon Ratermann of HMG Engineers to update the Board on the bid for the culvert project on State Route 161. Mr. Ratermann noted that one bid was received from Haier Plumbing for the posted culvert project on State Route 161. The bid was opened by Timmermann at the Board of Trustees meeting on April 11, 2022, announcing the bid of \$39,965.00. Mr. Ratermann stated that HMG Engineers contacted Haier Plumbing to discuss the bid to

*Stephen Schomaker - Village President*

*Trustees - Scott Athmer, Cliff Behrmann, Kevin Kenow, Mike McDermid, Kent Schwierjohn and Jeff Timmermann*

*Brenda Morris - Village Clerk*

*Brian Vielweber - Police Chief*

*Cindy Hubert - Village Treasurer*

*Eric Rolves - Streets & Lighting Superintendent*

*Jeannie Brendel - Zoning Administrator*

*Chris Horstmann - Water & Sewer Superintendent*



*- We Care, We Recycle*

negotiate terms. On behalf of the Village of Albers, HMG Engineers asked Haier Plumbing to reduce to bid by \$6,500.00, Haier Plumbing agreed to consider the offer. The project is expected to begin mid-July and will be approximately a two-week project. The Board discussed the bid and project. A MOTION WAS MADE BY Timmermann to approve the bid of \$39,965.00 submitted by Haier Plumbing for the culvert project on State Route 161. Kenow seconded the motion. Vote was 6 – yeas; 0 – nays; motion carried.

Timmermann asked Mr. Ratermann to discuss the Park Manor Detection Pond upgrades. Mr. Ratermann noted that HMG Engineers will be available to present bidding and contract discussions concerning the detention pond upgrades and recommended the project to proceed early November with an approximate three-week completion time. The Board agreed to discuss the project at the July meeting.

Timmermann presented a professional services agreement from HMG Engineers for Park Avenue Detention Basin Improvements. The Board reviewed the agreement and discussed the issue. A MOTION WAS MADE BY Athmer to the professional service agreement with HMG Engineers for Park Avenue Detention Basin Improvements. Timmermann seconded the motion. Vote was 5 – yeas; 0 – nays; 1- abstain; motion carried.

Timmermann updated the Board that he will be speaking with Kyle Laux, owner of Laux HVAC & Sheet Metal, concerning cleaning out the ditch on East Railroad Street. He will be updating the Board after speaking with Mr. Laux.

Timmermann asked President Schomaker to update the Board on the County Road #8 sidewalk extension north of Debra Drive to Court Road. President Schomaker reported the culverts are currently being installed for the sidewalk project and an intergovernmental agreement will be required for the project to proceed.

Streets and Lighting Superintendent's Report - Eric Rolves, Superintendent: Superintendent Rolves had nothing to report.

WATER & SEWER - Kevin Kenow, Chairman: Kenow presented the Ordinance #595-05092022, hydrant use ordinance for final review and vote. Kenow asked the Board to waive the review process for the ordinance and vote after first review. The Board reviewed the proposed ordinance. A MOTION WAS MADE BY Kenow to approve Ordinance #595-05092022, updating hydrant use, dispensing with the review process. McDermid seconded the motion. Vote was 6 – yeas; 0 – nays; motion carried.

Kenow reported the order for the replacement computer has been canceled due to extremely delayed shipment.

Kenow presented the hydrant replacement list recommended by Clin-Clair Fire Department (CCFD) and asked to have the item added to the July meeting agenda.

Water & Sewer Superintendent's Report - Chris Horstmann, Superintendent: Superintendent Horstmann reported -.74% water loss for May, -5.13% water loss for the previous twelve months. Superintendent Horstmann reported the new meter has been installed and is expecting corrected readings.

Superintendent Horstmann reported that the installation of small bubbler aerators at the sewer plant is complete and issues are being addressed. The addition of a 2” trash pump is being considered to recirculate solids at the sewer plant.

ZONING - Kent Schwierjohn, Chairman: Schwierjohn notified the Board of the upcoming Planning Commission Meeting on Thursday, July 14, 2022, for review of the Final Plat for Rose-Charles Subdivision.

Schwierjohn reported the drainage ordinance review is ongoing.

Zoning Administrator's Report - Jeannie Brendel, Administrator: Administrator Brendel reported one accessory permit for May 2022.

POLICE AND DISASTER RESPONSE - Cliff Behrmann, Chairman: Behrmann had nothing to report.

Police Chief's Report - Brian Vielweber, Chief of Police: Chief Vielweber presented the Police Chief's Report.

Chief Vielweber updated the Board on installing a generator at Village Hall. He has contacted vendors and has asked for quotes for purchase and installation of the generator. He also asked the Board to consider the purchase of a centralized uninterrupted power supply (UPS) for electronic devices at Village Hall.

Chief Vielweber noted an increase in animals-at-large complaints. He asked anyone needing to report unattended animals to call Clinton County Animal Control at 618-594-4483, because there are no facilities to house and care for animals in the Village of Albers.

FINANCE - Mike McDermid, Chairman: McDermid presented committee reports to the Trustees.

The Board reviewed invoices totaling \$37,756.42.

A MOTION WAS MADE BY McDermid to pay invoices totaling \$37,756.42. Timmermann seconded the motion. Vote was 6 – yeas; 0 – nays; motion carried.

Treasurer's Report - Cindy Hubert, Treasurer: Treasurer Hubert was absent, her absence was excused. McDermid presented the Treasurer's Report in Treasurer Hubert's absence.

A MOTION WAS MADE BY McDermid to accept the Treasurer's Report. Behrmann seconded the motion. Vote was 6 – yeas; 0 – nays; motion carried.

IMPROVEMENTS & PARK - Scott Athmer, Chairman: Athmer presented a contract from Brendel Architects for review and design improvements of the JC Hall. The Board reviewed and discussed the contract.

A MOTION WAS MADE BY Athmer to approve the contract from Brendel Architects for review and design improvements of the JC Hall. Timmermann seconded the motion. Vote was 6 – yeas; 0 – nays; motion carried.

Athmer updated the Board on installation of security cameras. Scheduling has been delayed by the vendor but will be installed as soon as possible. Athmer asked Chief Vielweber to comment. Chief Vielweber stated that all permits have been approved and he is working with J&F Electric for scheduling camera installation.

COMMUNICATIONS: No Communications were presented.

OLD BUSINESS: No Old Business was presented.

NEW BUSINESS: President Schomaker invited everyone to the Albers Blast-Off Parade & Fireworks on Sunday, July 03. He announced Albers Elementary School Faculty, Staff, Students and Parents as this year's Grand Marshal.

President Schomaker invited everyone to Music in the Park every Thursday this summer from 7p.m.-9p.m. at Lehrter/JC Park stage.

EXECUTIVE SESSION: No Executive Session was held.

ADJOURNMENT: A MOTION WAS MADE BY Schwierjohn to adjourn the meeting. Timmermann seconded the motion. Vote was 6 – yeas; 0 – nays; motion carried.

*Brenda Morris, Village Clerk*